



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY _

TO : **Prospective Service Provider**
FROM : **SCM /STORES**
DATE : **13/04/2026**
ENQUIRIES : **STORES**
TELEPHONE : **015 780 6404/2**
REF : **RFQ9460**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **21/04/2026 at 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
70	Install and repair locks on mini subs and kiosks		

Please number your quotes (Your Ref no)

The following conditions will apply:

- **Price (s) quoted must be valid for at least thirty (30) days from date of your offer.**
- **The municipality retains the prerogative to reject any quotes it deems to be excessive**
- **A firm delivery period must be indicated.**
- **Tax Clearance Pin**
- **A service provider be registered with central supplier database (CSD)**
- **Completed MBD4 (Declaration of Interest) Form**
- **Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)**
20 is further evaluated : 20 for 100% Black owned;
18 for at least 51% Black owned;
14 for Less than 51% Black owned